

### **Guidelines for Submission of Assignments**

1. The candidates should submit all the assignments as per the guidelines given in Introductory Document and prospectus. **They should retain one copy of the assignments for their own record.**
2. The assignments must be submitted to **Course: Health and Family Welfare Management, Distance Learning Cell, NIHF** by the last date fixed for each paper. **No assignments will be accepted after the stipulated date.**
3. The cover page of each assignment should bear the following information:

Title of the Course	Health and Family Welfare Management
Assignment No.	
Enrollment No.	
Name	
Address with pin code	
Telephone No.	
E-mail ID	

4. **Answer to each question should begin on a new page only.**
5. **The Assignment III and Assignment IV are to be submitted separately (i.e. not to be bunched/stapled in one set).**
6. The write-ups should be precise, to the point and supplemented with suitable examples from your own situation. Diagrams (if any) should be drawn with ink neatly and labeled appropriately.
7. Mail one neatly handwritten copy of your answer sheets on A-4 size paper (8.27 inch x 11.69 inches) only so as to reach us by **30<sup>th</sup> April, 2010**
8. Candidate may send a self addressed Post Card with the Assignments for the purpose of acknowledgement. **Otherwise the receipt of Assignments will not be acknowledged.**
9. Your Assignments should be addressed to:

Course: Health and Family Welfare Management  
Office In charge  
DISTANCE LEARNING CELL  
Room No.417, Academic Block  
National Institute of Health and Family Welfare  
Baba Gangnath Marg, Munirka, New Delhi – 110067-02.

Phone: **Direct** - +91-11-26183416 (Direct), **EPABX** - 26165959, 26107773, 26166441 - Ext.336, 239 & 240 **Fax:** 011-26183416, 011-26101623.



**NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE  
(DISTANCE LEARNING CELL)**

**Post Graduate Certificate Course in Health & Family  
Welfare Management through Distance Learning**

**SESSION 2009-2010**

**ASSIGNMENT – III**

Maximum Marks: 100

**(All questions carry equal marks)**

1. Identify and explain steps in the Planning Process. Conduct a ‘SWOT’ analysis of District Health organization/ your own organization and identify the major problem areas.
2. What do you understand by HMIS? What is the prevailing HM IS structure in your organizations? To what use is this HMIS is put to by the decision makers? Discuss what changes would you like to make to improve this HMIS & its use?
3. What are indicators? What are the characteristics of a good indicator? Develop indicators for monitoring & evaluation of various activities of your organization.
4.
  - a) Define disaster. Outline a disaster plan, which can be activated to mobilize resources to meet a flood/tsunami situation.
  - b) Importance of Public Health Nutrition.
5. Write short notes on : -
  - a) Managing conflict
  - b) Team building



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**ASSIGNMENT – IV**

Maximum Marks: 100

**(All questions carry equal marks)**

1. Discuss the theories of motivation. Outline a plan for motivating employees in your organization.
2. What are the major managerial challenges for tackling HIV/AIDS in India? How can you plan for a BCC campaign for HIV/AIDS ?
3. Discuss what are the alternate sources of financing for the health sector? Discuss how the government health sector can function in partnership with the private sector?
4. Write short notes on:
  - a) Decision making styles
  - b) Inter-sectoral Coordination/Conveyance under NRHM
5. Write short notes on:-
  - a) Importance of IPC for managers
  - b) Performance Appraisal