

Department of Communication
NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE

NIHFW/Comm./Newsletter-3/15
1 September '15

Newsletter CIRCULAR

The third issue of the Newsletter for the period July – September '15 is being compiled. The Newsletter includes quarterly progress of various activities of the Institute viz. Education and Training, Research and Evaluation, Consultancy and Advisory Services, Specialised Projects, Events, Visitors to the Institute, etc. You are, therefore, requested to kindly send in your activities in brief with reference to the areas mentioned above to the undersigned **by the latest 25 September '15**. The information for the remaining period of the quarter may be sent in on-line by the end of the quarter. You may submit complete but brief information about the activities that is worth publishing in a newsletter like published papers/books/monographs, distinctions achieved, etc.; and must not include regular, trivial and stereotype activities such as taking classes/sessions in training courses/programmes.

It may be noted that the newsletter is a time-bound publication with a mandate to publicize the organisation that helps enhance its image. Hence, the deadline must be adhered to. It won't be feasible for us to incorporate any information reaching after the prescribed deadline. You may send in the required consolidated information of the whole department/section/project at the E-mail ID- **editor@nihfw.org**.

Kindly mention the extension phone number or the mobile number of the concerned official who can be contacted for clarifications, if any.

Your cooperation is appreciated.

(Bishnu Charan Patro)

All Heads of Department/Sectional Heads are requested to bring it to the notice of all the concerned officials in their respective Departments / Sections / Projects.

Copy to:
Sr. P.A. to the Director
P.A. to the Deputy Director (Admn.)

HODs

Communication
CHA,
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Management Sciences
Social Sciences
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DLC
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SO, Academic Section
SO- Admn(I)
SO- Gen. Admn.

