



F.No. NIHFW/SB/16-78/2016
The National Institute of Health and Family Welfare
Baba Gangnath Marg, Munirka, New Delhi – 110067

NOTICE INVITING TENDER

The Director, NIHFW invites tender from eligible firms/agencies for entering into “Annual Rate Contract” for supply of Animal Feed for the year 2017-18. The detail of terms & condition are available on the Institute’s website www.nihfw.org . The last date of receipt of tender is 09/06/2017 till 3.00 PM

F.No. NIHFW/SB/16-78/2016
The National Institute of Health and Family Welfare
(Store Section)

Annual rate contract for the supply of animal feed for the year 2017-18.

The National Institute of Health and Family Welfare (NIHFW) an autonomous organization under Ministry of Health and Family Welfare, Govt. of India. It serves as an 'Apex Technical Institute' for promotion of health and family welfare programmes in the country through its education and training, research and evaluation, specialized services and advisory and consultancy services.

Sealed tenders are invited for entering into Annual Rate Contract for the supply of animal feed Approx. **3500 Kg. Rat/Mice Feed & 700 Kg Rabbit Feed** for the year 2017-18 with the ingredients specification given as below.

(A) The ratio of ingredients in Animal Feed

- | | | |
|------------------------------|---|-----------|
| 1. Roasted Bengal Gram | - | 14 parts |
| 2. Wheat | - | 30 parts |
| 3. Groundnut cake | - | 20 parts |
| 4. Blackgram husk | - | 24 parts |
| 5. Meat cum bone meal | - | 10 parts |
| 6. Mineral & Vitamin Mixture | - | 1.5 parts |
| 7. Salt | - | 0.5 parts |

(B)

Sl. No.	Ingredients should be of good quality and the final product should contain		
	Content	Rat/Mice (%)	Rabbit (%)
	Protein	20-22	16-18
1.	Carbohydrate	60-61	45-48
2.	Fat	5-6	4-5
3.	Fibre	5-6	12-13
4.	Total Ash	6	8
5.	Minerals	4-5	4-5
6.	Calcium	1.20	1.20
7.	Phosphorus	0.70	0.70
8.	Vitamin Mixture	0.5-1	0.5-1

Note: Tender evaluation will be done in 2 stages.

- 1. Prequalification / Technical bid.**
- 2. Price bid.**

Each bid to be submitted in separate sealed envelope super-scribed “Technical Bid” and “Price Bid” separately. Both envelopes should be put in another envelope marked as “Tender for ARC of Animal Feed for 2017-18.

TERMS AND CONDITIONS

1. The supply should be FOR NIHFW.
2. All firms intending to participate in the bid should quote for all the items.
3. The firms must attached copies of TIN/CST/PAN and IT return filled during last 3 year failing which the tender is liable to reject.
4. All duty Charges like loading, taxes etc payable by the supplier, should be mentioned clearly in the price bid.
5. The rates quoted for supply should remain fixed for the contract period. The supplier should ensure that the items will be readily available during the contract period.
6. The price should be quoted in terms of Quintal/Kilogram (Kg.)
7. The interested tenderers must provide packet sample of the ingredients quoted for preservation of the same by the institute till the currency of the contract.
8. Earnest Money of Rs. 10,000/- in the form of Demand draft/FDR/Bank Guarantee of Nationalized bank drawn in favor of “Director, NIHFW” must be attached alongwith the Tender.
9. The Successful supplier will have to deposit 10% of the order value for contract period as Security Money Deposit (SMD) in the form of FDR/Bank guarantee, refundable after successful completion of the contract period without any interest.
10. Any deviation to the framed terms & conditions, observance of discrepancies in feed quality etc shall lead to forfeit of “Security Money deposit” of the supplier and suitable action deemed fit for “unfair trade practices” shall also be initiated.
11. The eligible firms/suppliers who wish to enter into the ARC may also provide submit sample of animal feed in the stores section and drop the tender document in the Tender box kept at the reception of NIHFW.

12. Acceptance of feed ingredients is subject to the satisfactory report from the user deptt./ Feed Inspection Committee of the institute and price bids will be opened only tender's selected by the user/sample evaluation committee.
13. The quantity mentioned above may increase or decrease at the discretion of the Competent Authority.
14. Sealed offer alongwith the signed tender documents addressed to the Director, NIHFW superscribed as "ANNUAL RATE CONTRACT (2017-18) FOR THE SUPPLY OF ANIMAL FEED" on the top of the envelop, must be dropped in Tender Box placed at reception of the Institute on or before 09/06/2017 (3.00 PM), the same will be opened in the presence of the bidder or their authorized representatives, if present, by the Tender Opening Committee on 09/06/2017 at 03.30 PM.
15. The supply will be required as per the demand of feed by the user deptt..
16. Delay in supply of the stores within the prescribed time limit as per the supply order shall attract 0.5% penalty of the bill value per week and part thereof.
17. Feed will be received only after the weightment at an approved Dharamkata or from other approved agencies, which is mandatory and the cost of the weightment to be borne by the supplier.
18. Supply not found upto the mark will be rejected and thus institute will not be held responsible for the loss/inconvenience caused to the supplier.
19. The Institute will not be responsible for any kind of delay in submission of the tender.
20. The Director, NIHFW reserves the right to accept or reject any or entire tender(s) without assigning any reason thereof.
21. For any dispute the Director's decision will be final and binding on either side.

Terms & Conditions for MSME/NSIC

1. In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises (MSEs) registered with district Industries Center or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or consortia of Micro and Small Enterprises formed by National Small Industries Corporation, if the price quoted by the MSEs is within 15% of L-1 price (L-1 price means Landed Lowest Price) quoted by any other bidder, for the tendered items for which they are the L-1.
2. Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSEs and the MSEs accept the L-1 price.

3. In case of MSEs is the L-1 bidder for an item, the 100% tendered quantities shall be placed to MSEs firm.
4. In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L-1 bidder then 20% quantity shall be ordered to them at L-1 rate, subject to their acceptance.
5. In case of more than one MSEs participates in the tender and their prices are within 15% of L-1 price and L-1 bidder is an enterprise other than MSEs then 20% of the tendered quantities shall be shared proportionately between participating MSEs on their acceptance of L-1 price.
6. In case of more than one MSEs participates in tender and their prices are within 15% of L-1 price bidder price who is not a MSEs and one of the MSEs is owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non SC/ST owned MSEs subject to their acceptance of L-1.
7. In case of more than one MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.
8. Tenderer in the above category should submit a proof/certificate regarding registration with MSME/NSIC for Tendered items.

(Rajiv R. Singh)
Dy. Director (A)

“Price Bid”

Sl. No.	Name of the Item	Approx. annual requirement	Rate per Kg. (Rs.)	Total Amount (Rs.)
1.	Rat / Mice Feed	3500 Kg.		
2.	Rabbit Feed	700 Kg.		
			Sub Total	
			Applicable Taxes, if any	
			Grand Total	
Rupees in words:-				

Signature: _____

Name of the Tender firm: _____

Address: _____

Checklist for eligibility of tenderer(s)

S.No.	Check list for eligibility of tenderer(s)	
1.	Tender Ref. No. NIHFW/SB/16-76/2016	
2.	Each page of tender document should be signed by tenderer(s).	
3.	Name of the Tenderer with full address (Telephone, Email etc.)	
4.	a) Demand Draft of Rs. 10,000/- drawn on any nationalized bank in favour of Director, NIHFW, New Delhi towards EMD should be enclosed (Bank/Draft No. _____ dated _____.	
	b) Demand Draft of Rs.200/- drawn on any nationalized bank in favour of Director, NIHFW, New Delhi towards Tender fee should be enclosed in case the tender document downloaded from Institute's website (Bank Draft No. _____ dated _____.	
5.	Copy of self attested Sales Tax / Vat / Tin Registration Certificate & Pan Card	
6.	Attested Copies of last 3 year's income Tax Return.	
7.	Authorisation Certificate from the Principal firm for Dealership / Distribution ship should be enclosed with Technical Bid	
8.	Current valid Certificate of registration including its annexure if any should be enclosed with Technical Bid	
9.	An affidavit on non-judicial stamp paper of Rs.100/- duly certified by the authorized signatory (ies) that there is no vigilance/CBI case pending and the firm has not been blacklisted by any Govt. Organization	