

Annual requirement for Stationery Items for the year 2017-18

S.No.	Item Name & Description	Quantity			
		Institute	Press	Project/ Other activities	Total
1.	Photocopier Paper (A4 Size Spectra-75 gsm) or equivalent	1500 Ream	1000 Reams	1000 Reams	3500 Reams
2.	Photocopier Paper (A-3 Size Spectra- 75 gsm) or equivalent	Nil	500 Ream	Nil	500 Ream
3.	A-4 Size Colour Paper– 25 Ream each Max/Replika/Sprint/(Yellow, Green, Pink- 75gsm)or equivalent	40 Ream	Nil	35 Ream	75 Reams
4.	Legal Paper Spectra or equivalent(75gsm)	50 Ream	Nil	50 Ream	100 Ream
5.	Pen (as per sample-Blue,Black& Red) or equivalent Blue –4000, Black – 500, Red - 500	2000 Nos.	Nil	2000 Nos.	4000 Nos
6.	Refill (Blue, Black & Red) for pen Blue – 800, Black – 100, Red - 100	300 Nos.	Nil	200 Nos	500 Nos
7.	Gel Pen (Blue, Black, Red & Green) as per sample Blue-300, Black-200, Red-100, Green-50	400 Nos.	Nil	500	900
8.	OHP Marker Set (Luxar) or equivalent	15 Pkt	Nil	10 pkt	25 pkt
9.	Pencil HB (Apsara/Natraj) or equivalent	500 Nos.	Nil	500Nos	1000Nos
10.	Sharpener (Natraj) or equivalent	500 Nos.	Nil	500Nos	1000Nos
11.	Eraser (non-dust)Natraj or equivalent	.700 Nos	Nil	300 Nos	1000 Nos
12.	Plastic Folder - Neelgagan(L shape) (super quality) or equivalent	800 Nos.	Nil	700 Nos.	1500 Nos.
13.	File Cover (as per sample)	1500 Nos.	Nil	1000 Nos.	2500 Nos.
14.	File Board (as per sample)	500 Nos.	Nil	500 Nos.	1000 Nos.
15.	Stapler pin HD-10 (Kangaro) or equivalent	50Pkts.	Nil	50 pkt	100 pkt
16.	Stapler pin 23/24 (Kangaro)or equivalent	Nil	10 pkt	Nil	10 pkt
17.	Ruled Register 4 Quire Neelgagan/Bittoo or equivalent (288, 320 pages)	50 Nos.	Nil	50 Nos.	100 Nos.
18.	Ruled Register 2 Quire Neelgagan/Bittoo or equivalent (192 pages)	50 Nos.	Nil	50 Nos.	100 Nos.
19.	Short Hand Note Book (Saraswati/Bittoo)or equivalent	50 Nos.	Nil	20 Nos.	70 Nos.

20.	Note Sheet Pad (Neelgagan) or equivalent	150 Nos.	Nil	50 Nos.	200 Nos.
21.	Dak Pad (Neelgagan) or equivalent	25No.	Nil	25 Nos.	50 Nos.
22.	Envelop 12"x16 Cloth mounted (in brown) with print as per sample	3000 Nos.	Nil	2000 Nos	5000 Nos
23.	Envelop 5"x11" Without Window(in white)(with print) as per sample	3000 Nos	Nil	2000 Nos	5000 Nos.
24.	Envelop 5"x11" With Window (in white)(with print) as per sample	2500 Nos.	Nil	2500 Nos.	2500 Nos.
25.	Envelop 5"x7" Without Window(in white)(with print) as per sample	1000 Nos	Nil	1000 Nos	2000 Nos.
26.	Envelop A4 size yellow laminated (with print) as per sample	500 Nos.	Nil	500 Nos.	1000 Nos.
27.	Glue Stick (Kores/luxar) or equivalent	100 Nos.	Nil	100 Nos.	200 Nos.
28.	Fevicol Tube 50 gm. per tube or equivalent	Nil	2 kg	Nil	2 kg
29.	Paper Clip (U shape)	100 Pkts.	Nil	100 Nos.	200 Nos.
30.	Colour Flag (Oddy or equivalent)	100 Pkts.	Nil	100 Nos.	200 Nos.
31.	Tag Cotton(ordinary size) fine quality per bunch (guchi) (bunch of 50 tags)	300 gucchi	Nil	200 Nos.	500 Nos.
32.	Badge With Cord (with print)(Good quality)	1500 Nos	Nil	1500 Nos.	3000 Nos.
33.	Packing Brown Tape 1 ½" (Omax or equivalent)	Nil	10 Nos	Nil	10 Nos
34.	Cello Tape 1" (Omax or equivalent)	30 Nos.	Nil	20 Nos.	50 Nos.
35.	Cello Tape 2" (Omax or equivalent)	30 Nos.	Nil	20 Nos.	50 Nos.
36.	Cello Tape 3" (Omax or equivalent)	30 Nos.	Nil	20 Nos.	50 Nos.
37.	Packing Tape 2"x30-35 mtr. (Brown)	100 Nos.	25 Nos.	75 Nos.	200 Nos.
38.	Scale- 12" (Plastic - Natraj/Camlin) or equivalent	30 Nos.	Nil	20 Nos.	50 Nos.
39.	Paper Cutter (Big size)(Max/Kebica) or equivalent	Nil	12 Nos.	Nil	12 Nos
40.	Blade for paper cutter (Bi Size)	Nil	3 pkt	Nil	3 pkt
41.	Soap (150 gm.)Lifeboy/Lux or equivalent	250 Nos.	Nil	Nil	250 Nos.
42.	Malaysia Cloth	250 mtrs.	Nil	Nil	250 mts.
43.	Duster (Yellow-24"x24")	150 Nos.	Nil	50 Nos.	200 Nos.

44.	Duster (White-24"x24")	500 Nos.	Nil	250 Nos.	750 Nos.
45.	Cell AA (Duracell/Sony/)or equivalent	200 Nos.	Nil	100 Nos.	300 Nos.
46.	Pen Drive- 8Gb(Kingston)or equivalent	200 No.	Nil	800 Nos.	1000 Nos.
47.	Post - it Pad 3"x3" (Different Colours) De' smat or equivalent	50 Nos.	Nil	50	100
48.	Water Jug (1 ltr.) (Plastic glass) standard	15 Nos.	Nil	10	25
49.	Glossy Paper packet of 50 sheets (De-smat) or equivalent	Nil	Nil	10 Pkts.	10 Pkts.
50.	Binder Clip 19mm size (per small box)	2 box	Nil	3 box	5 box
51.	Binder Clip 25mm size (per small box)	2 box	Nil	3 box	5 box
52.	Binder Clip 30mm size (per small box)	2 box	Nil	3 box	5 box
53.	Binder Clip 41mm size (per small box)	2 box	Nil	3 box	5 box
54.	Binder Clip 51mm size (per small box)	2 box	Nil	3 box	5 box
55.	A4 size label sticker	15pkt	Nil	10pkt	25 pkt.
56.	Plastic Dustbin with cover "Cello" or equivalent	15 Nos.	Nil	10 Nos.	25 Nos.
57.	Vacuum Flask "Cello/ Milton" 1 ltr. or equivalent	15 Nos.	Nil	10 Nos.	25 Nos.
58.	Chart Paper Colored	Nil	100 Nos	Nil	100 Nos.
59.	Transparency	Nil	5 pkt	Nil	5 pkt
60.	Conference Bag	1000 Nos	Nil	1000 Nos	2000 Nos.

Annual requirement for printing Material for use of Press for the year 2017-18

S. No.	Item Name & Description	Quantity
1.	70GSM (25"x36") Super sunshine Paper	20 Ream
2.	70GSM (30"x40") Super sunshine Paper	20 Ream
3.	120GSM (25"x36") Super sunshine Paper	10 Ream
4.	220GSM (25"x36") Gloss Art Card	30 pkt.
5.	170GSM (25"x36") Gloss Art Card	20 ream
6.	Tarpin Oil	5 ltr.
7.	Dryer	5 Ltr.
8.	Reducer	2 Ltr.
9.	Spounge	4 dozen
10.	Benzene	10 Ltr.
11.	Ultraput	10 Ltr.
12.	Nova Wash	50 Ltr.
13.	Blanket (19"x36")	5 piece
14.	Gum (main glue) for perfect binding	36 pcs.
15.	Wooden Beaten (1/2x1/2x32")	5000 pcs.
16.	Diesel for perfect binding machine	5 ltr.
17.	Greeze	2 kg.
18.	Pre sensitise positive plate (530x664mm)	10 pkt.
19.	Nova tone and P Developer technova	25 ltr.
20.	Plate clean finisher technova	25 ltr.
21.	Nova Delete iamage remover	6 bottles
22.	Surgical cotton bud 30gm roll	24 roll
23.	Pentix transparent cello loze rope	1 dozen
24.	Wisolta sponze	24 nos.
25.	Laser print (100 smicron) malt positive film A4 size	6 pkt
26.	Nova dense = 1 ltr.	6 ltr.
27.	Gum Arabic crystles looze	10 kg.
28.	Meter scale 1 and 2 feet	3 each
29.	Astolen sheet (film) 100 micros roll	20x25 mtr.
30.	Artist Brush for retouching no.0,1,2,3	1 dozen each
31.	Syan Ink	15 kg.
32.	Magenta Ink	15 kg
33.	Yellow Ink	15 kg.
34.	Black Ink	20 kg.
35.	Riso 7700AG Black Ink Type A, S-4251	100 bottle
36.	Riso 7700AG Master Roll Z Type, S-2632	50 rolls

Annul Indent for Toner/Cartridges for the year 2017-18

S. No.	HP Ink Cartridges (Original)	Quantity			
		Institute	Press	Project/Other activities	Total
1.	Ink Cartridge C6615D	30 Nos.	Nil	10 Nos.	40 Nos.

S. No.	Toners (Original)	Institute	Press	Project/Other activities	Total
1.	HP Toner CB436A	10 Nos	05 Nos	Nil	15 Nos.
2.	HP Toner Q2612A	25 Nos	Nil	05 Nos	30 Nos.
3.	HP Toner CE278A	15 Nos.	Nil	Nil	15 Nos.
4.	HP Toner Q7553A	5 Nos.	Nil	Nil	15 Nos.
5.	HP Toner CE388A	30 Nos.	Nil	20 Nos.	50 Nos.
6.	HP Toner CB435A	15 Nos.	Nil	Nil	15 Nos.
7.	HP Toner CE320A	Nil	Nil	1Nos.	1Nos.
8.	HP Toner CE321A	Nil	Nil	1 Nos.	1 Nos.
9.	HP Toner CE322A	Nil	Nil	1 Nos.	1 Nos.
10.	HP Toner CE323A	Nil	Nil	1 Nos.	1 Nos.
11.	HP Toner CB280A	3 Nos.	Nil	2 Nos.	5 Nos.
12.	HP Toner CB540A	Nil	Nil	2 Nos.	2 Nos.
13.	HP Toner CB541A	Nil	Nil	2 Nos.	2 Nos.
14.	HP Toner CB542A	Nil	Nil	2 Nos.	2 Nos.
15.	HP Toner CB543A	Nil	Nil	2 Nos.	2 Nos.
16.	Toner Brother TN340, TN345, TN 348	3 Nos.	Nil	2 Nos.	5 Set
17.	Toner 318Y, 318C, 318M & 318B	Nil	Nil	2 Set	2 Set
18.	Samsung Toner MLTD 707L	Nil	Nil	3 Nos.	3 Nos.

19.	Digital Franking Machine IJ 40	4 Nos.	Nil	Nil	4 Nos.
20.	Canon NPG-26	5 Nos.	Nil	5 Nos.	10 Nos.
21.	Canon NPG-57	13 Nos.	2 Nos.	Nil	15 Nos.
22.	Canon NPG-59	Nil	Nil	5 Nos.	5 Nos.
23.	Canon NPG-35	1 set	5 set	Nil	6 set
24.	Brother EN2280	10 Nos.	Nil	15 Nos.	25 Nos.
25.	Ricoh-5210SR 5200	Nil	Nil	2 Nos.	2 Nos.
26.	Samsung MLTRI116S	2 Nos.	Nil	Nil	2Nos.
27.	Kyocera TK-410	1 No.	Nil	Nil	1 Nos
28.	Toner HP 410A,411A,412A & 413A	Nil	Nil	2 Set	2 Set
29.	HP Toner 280A	Nil	Nil	1 No	1 No

Annual requirement of Lab. Sundries, Chemical & Kits for RBM Lab.

S. No.	Items	Qty.
1.	Signaloc roles (Johnson & Johnson) Autoclave marking Tape	2 roll
2.	Plastic bag (Hospital waste collection Bag) colour: Black size 43x58.4 cm	15 pkt (Each pkt .containing 50 pieces)
3.	Disposable gloves (Xam care)	100boxes
4.	Disposable syringe 10 ml (Dispovan)without needle	50 no.
5.	Inj. Buscopan	100Ampule
6.	Inj Omnipaque 300 50 ml vial	50 vials
7.	Dry view laser film(Care stream Kodak) Size 10''x8''	1 pkt (125 films)
8.	Dry view laser film(Care stream Kodak) Size 10''x12'	1 pkt (125 films)
9.	Syringe 20 ml without needle	125no.
10.	Adhesive plaster(Big)	03Rolls
11.	Bleaching powder(in Plastic container)	100 kg
12.	Sterlium	10 bottles
13.	Plastic Tub	02
14.	Digital Thermometer	02
15.	Plastic bag (Hospital waste collection Bag) color: Red size 55x60 cm	10 pkt Each pkt .containig 50 pieces)
16.	Disposable gloves (surgicare company) Size 6.5	15 boxes (Each box contain 25 pair)
17.	Macintosh(rubber sheet)	20 meter
18.	Examination trolley with glass top and glass base	02
19.	Disposable gloves (surgicare company) Size 7'	05 boxes (Each box contain 25 pair)
20.	B.P Instrument(Digital)	02
21.	Disposable syringe 1 ml (Dispovan)without needle	1000 no.
22.	Cotton roll	20roll
23.	Specimen bottle	300n.
24.	Potassium permanganate	02 pkt
25.	Vaseline (white 4petroleum jelly)	500gm
26.	Utility gloves	06 pairs
27.	Blue card board Box(small size)	150 box
28.	Plastic bag (Hospital waste collection Bag) color: Yellow size 55x60 cm	10 pkt Each pkt .containing 50 pieces)
29.	LH (ELISA KIT)-CALBIOTECH	06
30.	FSH (ELISA KIT) CALBIOTECH	06
31.	PROLACTIN (ELISA KIT) CALBIOTECH	06
32.	INSULIN (ELISA KIT) DRG	10
33.	Mortein (rat poison)	30
34.	Dettol Liquid (500ml)	02
35.	Betadine solution (With long expiry)	01

36.	Thin Duster cloth	12
37.	Vim powder(1kg)	2
38.	Stainless steel feeding bowls for rabbits(13x7.5x4.5cm)	10
39.	Register	02
40.	Capillary tube (Hepanized) for blood collection in mice	10x100 no.
41.	Capillary tube (Hepanized) for blood collection in rat	10x100 no.
42.	Mucogel/ Digene gel	1 bottle
43.	Paracetamol tablet	1 strip
44.	Paracetamol liquid (250mg/ml)	1 bottle
45.	Amikacin antibiotic injection (250 mg), 2ml	10 no.
46.	Immumod (Immunomodulator)	2 bottles
47.	Cephalexin 125mg DT	1 strip
48.	Piriton Syrup	1 bottle
49.	Cimetidine tablets	1 strip
50.	Betnovate-M cream	1 no.
51.	Meloxicam injection	4 no.
52.	T-bact/ Bactroban ointment	1 no.
53.	Tetracycline tab 250mg	2 strips
54.	Metronidazole liquid	1 no.
55.	Ivermectin injection (1%)	2 no.
56.	Polybion Syrup	2 bottle
57.	Econorm (probiotic)	2 packets
58.	Nizral shampoo	2 bottle
59.	Nebasulf Dusting Powder	1 bottle
60.	Amitraz liquid	2 bottles
61.	Ketoconazole ointment 2% W/V	3 no.
62.	Soframycin ointment	2 no.
63.	Visyneral Syrup	2 no.

Annual requirement of Lab. Sundries, Chemical & Kits for Clinic Lab.

S.No.	Name of the Items	Qty/Unit of Stores Required
1.	Glass slide (plain) 10x72mm	10X20 box
2.	Microscopic cover glass 24x24mm	10X20 box
3.	Microscopic cover glass 24x60mm	5X10 box
4.	Disposable micro tip1000ul LA 614	10000
5.	Disposable micro tip 20 -200ul LA 618	10000
6.	Beaker 25 ml glass	200
7.	Syringe dispovan 3ml	2000
8.	Syringe dispovan 5ml	2000
9.	Syringe dispovan 10ml	2000
10.	Graduated centrifuge tube plastic with cap 15 ml capacity 100 Tubes	4 pkts
11.	Disposable Gloves 7½”	3000
12.	Disposable Gloves 7”	3000
13.	Microscope bulb 6amp diode lamp Philips made	10 Nos.
14.	Disposable vial 3ml capacity with cap PW125	4000 VIAL
15.	Aluminum foil roll	24 Nos.
16.	Tourniquet	20 Nos.
17.	Band aid (round)	1000
18.	ESR Tube (Westen green)	40
19.	Beaker 1000 ml	10
20.	Xylene (extra pure) 500ml MERCK	20
21.	Drabkin soln 1000 ml	10
22.	Acetone 500 ml MERCK	02
23.	Vacutainer (EDTA)	2000
24.	Vacutainer (FLORIDE)	2000
25.	Vacutainer (PLAIN)	2000
26.	Vacutainer Holder	20
27.	Bleaching powder 500 gm	50
28.	ERBA CHOLESTEROL KIT	1
29.	ERBA H.D.L. KIT	1
30.	ERBA TRIGLYCERIDE KIT	1
31.	ERBA UREA KIT	1
32.	ERBA CREATININE KIT	1
33.	SPAN PREGNANCY TEST KIT 50 test (Cassets)	20
34.	ERBA GLUCOSE KIT	2
35.	ERBA SGOT KIT	1
36.	ERBA SGPT KIT	1
37.	ERBA ALKALINE PHOSPHATASE KIT	1
38.	ERBA BILIRUBIN KIT	1
39.	V.D.R.L. Kit 50 tests	50
40.	ERBA URIC ACID KIT	1

41.	URS -2P Urine analysis strips 100 strips	10
42.	Blood Group Kit (A B O RH)	10
43.	Antispermatozoa antibody latex agglutination test kit batch no LAP 09140109	4 KIT
44.	Bottle brush small	50
45.	Bottle brush medium	50
46.	Funnel 10 inches	10
47.	Paper roll (for semi autoanalyzer)	20
48.	Water bath upto 37.C (450X300mm)	1
49.	Refrigerator 320 lit	1
50.	Table Top hot air oven (600x600mm)	1
51.	Spectrophotometer (spectronic 21)	1
52.	Vortex	1
53.	Laboratory centrifuge machine	1
54.	Absolute Alcohol 500 ml	20
55.	Hydrochloric acid A.R. 500 ml	8
56.	Sulphuric acid L.R. 2.5 lit.	10
57.	Potassium Di Chromate 500 gm	4
58.	Methanol 500 ml	4
59.	Di ethyl ether 500ml	4
60.	Rectified spirit 20 lit	20
61.	Drabkin soln 1000 ml	10
62.	Acetone 500ml	8
63.	Fructose kit for semen analysis	2 kit
64.	Blue card box	300
65.	Plastic bag (Yellow colour) 55x60 cms	20 pkt.
66.	Plastic bag (Red colour) 55x60 cms	10 pkt.

Annual requirement of Medicine for Clinic

S. No.	Name of the medicines	Qty/Unit of Stores Required
	<u>Antibiotics</u>	
1.	Cap Doxycycline 100 mg	6000 Cap
2.	Tab Ciprofloxacin 500mg	300 Tab
3.	Tab Norfloxacin 400mg + Tinidazole 600mg.	200 Tab
4.	Tab Ofloxacin 200 mg+Ornidazole 500 mg	300 Tab
	<u>Anthelmintics</u>	
5.	Tab. Albendazole 100 mg.	50 Tab
	<u>Nutrition & Related Drugs</u>	
6.	Cap B-complex	2000 Cap
7.	Tab Elemental calcium 500 mg	24000 Tab
8.	Tab. Ascorbic Acid 500 mg	5000 Tab
9.	O.R.S.	20
10.	Tab. Folic Acid 5 mg	24000 Tab
11.	Tab Elemental iron 100 mg + Folic acid 1.5 mg	24000 Tab
	<u>Hormones & Related Drugs</u>	
12.	Inj. Human Chorionic gonadotropins 5000 i.u.	50 Inj.
13.	Tab Medroxyprogesterone Acetate 10mg.	300 Tab
14.	Tab. Clomiphene Citrate 50 mg	1000 Tab
15.	Tab. Norethisterone 5 mg	300 Tab
16.	Tab Bromocriptine 2.5mg	1000 Tab
17.	Cap Natural Micronised Progesterone 200 mg.	1000 Cab
18.	Tab. Metformin 500 mg	1000 Tab
19.	Tab. Dexamethasone 0.5 mg	300 Tab
20.	Tab Metformin SR 1000 mg	1000 Tab
	<u>Vaginal Pesseries</u>	
21.	Clotrimazole 200 mg+ clindamycin 100 mg Pesseries 100 mg	100 Pesseries
22.	Clotrimazole Pesseries 100 mg	300 Pesseries
	<u>Alimentary system Related drugs</u>	
23.	Tab Ranitidine 150 mg	1000 Tab
24.	Chewable Tab Dried aluminium hydroxide+ magnesium Hydroxide+simethicone	500 Tab
25.	Tab Doxylamine Succinate 10 mg + pyridoxine hydrochloride	500 Tab
26.	Tab Metronidazole 400 mg	500 Tab
27.	Tab Activated charcoal	100 Tab
28.	Tab Bisacodyl 5 mg	50 Tab
	<u>Analgesic Antipyretics Antispasmodics</u>	
29.	Tab Mefenamic Acid 250 mg +Dicyclomine hydrochloride 10 mg	500 Tab
30.	Syp. Paracetamol 125 mg/ 5 ml	100
31.	Tab Diclofenec Sodium 100 mg. sr	100 Tab
	<u>Anti Histaminic</u>	
32.	Tab cetirizine hydrochloride10 mg	50 Tab