

Introduction

Hospitals play a crucial role in the health care delivery system of our nation. Managers of the hospitals might be good clinicians but it is absolutely essential that their managerial abilities are developed to achieve the organizational goals. It has been increasingly realized that the training in managerial concepts and skills is lacking at medical curriculum in India. As a consequence, a competence deficit with respect to managerial knowledge & skills. This may have an effect on the quality of health services delivered in the hospitals. The public sector health care system in the country is one of the largest in the world. The nation has gone through systematic development of comprehensive health care delivery. The National Rural Health Mission is strengthening the hospitals as well as giving more flexibility to managers.

The NIHFV recognizing this felt need of various states has been organizing this course to highlight and discuss some of the important issues, which have a bearing on improving the day-to-day functioning of the hospital.

General Objectives

To enhance the knowledge and skills in the area of hospital administration

Specific Objectives

At the end of the course, the participants will be able to-

- Describe clearly the basic concepts of management and hospital management. Apply the managerial skills in hospital set up.
- Describe to manage finance, human and material resources in hospital

- Describe planning and management of hospital services such as OPD, Indoor, Operation Theater, ICU, emergency, lab, Imaging, Blood Bank, etc.
- Describe planning of the hospital support services such as CSSD, laundry, dietary, etc.

Course Content

- Role of Hospitals and NRHM
- Management Concepts and Principles
- Hospital Planning
- Management of hospital services such as OPD Indoor, OT, ICU, Emergency, etc.
- Management of hospital such as CSSD, laundry, dietary, etc.
- Hospital Management Information System
- Quality Assurance
- Financial Management
- Legal framework for hospital functions

Methodology

The methodology of the course will comprise of:-

- Lecture Discussions: Each lecture discussion session will be of one hour and the remaining time will be for discussion and interaction.
- Management Exercises: The management exercise will be used to understand the concept with practical examples.

- Group Work:-The participants will be divided into groups and given an area for discussion and preparation of an action plan.
- Field Visits: The participants will be taken to Government, Autonomous and Private Hospitals to give them an understanding of management processes of varying nature prevailing in the hospitals.

Number and Nature Of Participants

25-30 medical administrators from Defence, paramilitary, public, hospitals of the country will attend the course.

Duration

5th -23rd February, 2018 (Three weeks)

Venue of Training Course

Teaching Block
National Institute of Health & Family Welfare,
Munirka,
New Delhi 110067.

Course Coordinating Team

Course Coordinator: Prof. Manish Chaturvedi
Course Co-coordinator: Dr. N.C. Das
Course Associates: Mr. M.P. Meshram
Mr. Lakhan Lal Meena
Dr. Ghan Shyam Karol





About The Institute

The National Institute of Health and Family Welfare is a premier autonomous Institute, funded by the Ministry of Health and Family Welfare, Government of India. It has kept pace with the new thinking and substantially contributed to the health manpower development in the country.

NIHFW serves as an apex 'technical institute' as well as a 'think tank' to promote national health and family welfare programmes in the country through education and training, research and evaluation, consultancy and advisory services, specialized projects, etc.

Location of the Institute

It is situated in South Delhi, on the Outer Ring Road near Jawaharlal Nehru University and Munirka DDA Flats. It is easily accessible from both the Indira Gandhi International Airport and the New Delhi Railway Station, approximately 7 kms. and 15 kms. respectively. Pre-paid taxis/autorikshaws are available.

Course Fee

The course fee for this course is Rs.9000/- per participant. The amount of course fee may be deposited with the nomination form in the form of Bank Draft in favour of Director, NIHFW payable at NEW DELHI. The expenditure on TA/DA will have to be borne by the respective States/Organizations.

Accommodation

Moderate hostel accommodation at nominal rates would be provided to the participants only, within the Institute's campus.

Weather

Warm weather with temperature around 20-30 degree Celsius.

Contact Person

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Course Coordinator

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93rd TRAINING COURSE ON HOSPITAL ADMINISTRATION FOR SENIOR HOSPITAL ADMINISTRATORS

Schedule of course

(5th -23rd February, 2018)

Last date for sending nominations

14th January, 2018



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Munirka, New Delhi-110 067

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