

T No: 1202439/98 Admn I (Pt II)
NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE
(Admn I Section)

Dated: 18/07/2016

OFFICE ORDER

In supersession of earlier office order in regard to link officers of Administration Division, the following officers shall function as link officer mentioned against the officers, absent, due to leave or other reasons:-

S.No.	Designation of the officer absent	Link Officer
1.	Section Officer (Admn.I)	Section Officer (Admn.II)
2.	Section Officer (Admn.II)	Section Officer (Admn.I)
3.	Section Officer (Acad)	Section Officer (Admn.I)
4.	ACO	ACO(P)
5.	ACO(P)	ACO
6.	ACO/ACO(P)	Dr. J.P. Shivdasani, R.O.
7.	SO(Admn.I)/SO(Admn.II)	Section Officer (Acad)
8.	In-charge (Stores)	Section Officer (Admn.II)
9.	I/C (Computer Centre)	I/C (Stores)

2. In case of absence of WMO/AD(OL)/I/C(Press) due to leave or other reasons, the officials of the Section/Cell will directly submit the files to their respective Faculty In-charge.

3. This issues with the approval of Director.


(Rajiv R. Singh)
Dy. Director (Admn.)

- Copy to: 1. All above concerned officers
2. SPA to Director/PA to Dean/DD(A)
3. All Officers/employees of Administration Division.
4. Notice Board.
5. Head of Departments, NIFHW,