

**NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE
BABA GANG NATH MARG, MUNIRKA, NEW DELHI-110067.**

VACANCY NOTICE

National Institute of Health and Family Welfare, an autonomous Institute under the Ministry of Health and Family Welfare, is an apex technical Institute for promoting health and family welfare programmes in the country through Education and Training, Research and Evaluation, Consultancy, Advisory and Specialized Services.

Applications are invited by the Director from the citizens of India for the following posts:

Sr. No	Name	No. of Post	Scale of pay	Reservation
1.	Professor (Communication)	01	Rs.37400-67000 + AGP 10000	UR
2.	Medical Officer (Male) (Reproductive Bio-medicine)	02	Rs.15600-39100+ GP 5400 + NPA	UR

For details please visit Institute's website: **www.nihfw.org**. Completed applications should reach Dy. Director (Admn.), NIHFW at the above address before **07.03.2016**.

Director

NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE
BABA GANG NATH MARG, MUNIRKA, NEW DELHI-110067

This autonomous Institute funded by Ministry of Health and Family Welfare is an apex technical Institute for promoting Health and Family Welfare Programs in the country through Education and Training, Research and Evaluation, Consultancy, Advisory and specialized services.

The Institute invites applications for the following post:

1. Professor (Communication): One post (Unreserved – on Direct Recruitment)

Scale of pay: Rs.37400-67000 + AGP 10000

Age limit: Upto 50 years. (Relaxable upto 5 years for govt. servants and employees of autonomous Institutes under Govt.)

Educational and other qualifications

Essential:

- 1) Good academic record with at least 50% marks in Master's Degree in any branch of Communication/Health and Extension Education/Social Sciences from a recognized University/Institution.
- 2) Doctoral degree / recognized published work of equivalent merit in any branch of Communication/Health and Extension Education/Social Sciences from a recognized University.
- 3) 10 years of experience in postgraduate teaching and / or experience in research at the University / National Level Institutions, including experience of guiding research at doctoral level.

OR

In exceptional cases, the teachers with 15 years of UG / PG teaching / research experience could also be considered.

- 4) Evidence of published work of high quality during the last four years.

Desirable:

- 1) Experience preferably in Health & Extension Education or any branch of communication in health and family welfare.
- 2) Three years administrative experience in a responsible position.

2. Medical Officer (Male) (Reproductive Bio-Medicine): - Two (2) Posts (Unreserved – on Direct Recruitment)

Scale of pay: Rs.15600-39100 + GP 5400 + NPA

Age limit: Normally not exceeding 40 years. However, in suitable cases (eg. Applicants with a Post Graduate medical degree), the upper age limit will be 45 years. (relaxable for Government servants upto five years and for SCs/STs and other category of candidates in accordance with the instructions or orders issued by the Central Government. The upper age limit will not apply to the regularly appointed employees of the Institute, competing as direct recruits.)

Educational and other qualifications

Essential:

- 1) MBBS degree from a recognized university.
- 2) One year experience in the field of Pediatrics/Obstetrics and Gynaecology/ Medicine/Maternal & Child Health Care/ Surgery, after completion of one year internship.

Desirable

- 1) A Post Graduate medical degree from a recognized university.
- 2) At least 3 years' experience in the field of Family Planning including Infertility/ Obstetrics & Gynaecology/ Surgery/ Paediatrics/ Maternal and Child health care.

GENERAL

- Age limit as on **1st July, 2015**. Relaxation admissible for SC /ST/ OBC persons in Govt. Service etc. as per Central Govt. Rules.
- The minimum degree of disability in order for a person to be eligible for any concessions / benefits would be 40%.
- Candidates working in Govt. / Semi Govt. Organizations must apply through proper channel.
- Unfurnished accommodation may be provided subject to availability on payment of prescribed rent.
- Mere fulfilling the essential qualifications does not entitle a candidate to be called for interview.
- Late applications / incomplete applications / interim enquiries will not be entertained.

- Canvassing in any form by or on behalf of any candidate will disqualify the candidate.
- No correspondence will be entertained from the applicant either before or after the selection. The decision of the Institute would be final.
- NIHFW reserves the right to either fill up all the posts, or some of the posts or none of them without assigning any reason.
- Pay and allowances have been adopted as per UGC guidelines as amended time to time for faculty positions in the Institute. The regular members of the faculty are also allowed the benefit of Career Advancement Scheme (CAS) under which promotions are available up to the posts in the Academic Grade Pay (AGP) of Rs.10,000/-.

HOW TO APPLY:

1. The application form for the above mentioned posts is enclosed below.
2. A crossed Indian Postal Order / Demand Draft of Rs.500 in favour of Director, National Institute of Health and Family Welfare., New Delhi payable at New Delhi, must accompany the application.
1. **No fee for Women, SC/ST, Physically handicapped and the departmental candidates.**
2. Completed application along with attested photocopies of certificates in support of educational qualifications, age, proof of belonging to OBC/Physical Handicapped and experience should reach the Director, National Institute of Health & Family Welfare, Baba Gang Nath Marg, Munirka, New Delhi-110067 on or before **07-03-2016**.

Director

**NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE
BABA GANG NATH MARG, MUNIRKA, NEW DELHI - 110067**

FORM OF APPLICATION

ATTACH A RECENT PHOTOGRAPH	APPLICATION SHOULD BE ACCOMPANIED BY A CROSSED INDIAN POSTAL ORDER / DEMAND DRAFT OF Rs.500/- (FIVE HUNDRED) PAYABLE AT NEW DELHI AS APPLICATION FEE. NO FEE FOR SC/ST AND WOMEN CANDIDATES. Give details of the Indian Postal Order / Demand Draft below: 1. Name of the Post Office / bank _____ 2. No. and Date _____ 3. Amount _____
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Fill up all the columns except those, which are not applicable

1. (a) Post Applied for: _____
(b) Date of advertisement _____ (c) Item No. _____
2. Name in full (in BLOCK LETTERS) Surname _____ Name _____

3. Address for Correspondence _____ Telephone (O) (With STD Code
(R)
_____ Fax No. (With STD Code)
E-mail address _____
4. Date of Birth _____ Age as on _____ Years _____ Months _____ Days _____
5. Sex: Male / Female (Strike out whichever is not applicable)
6. Marital Status: Married / Unmarried (Strike out whichever is not applicable)
7. Are you a citizen of India by birth / domicile?
8. Father's / Husband's Name (Strike out whichever is not applicable) _____
Address _____
Occupation _____
9. Do you belong to SC / ST / OBC / Physically Handicapped / Ex-Serviceman? Yes / No
(if the answer is Yes, specify and attach a certificate from the Component Authority?)

10. Particulars of all examination passed and degree and technical qualifications obtained commencing from School Board or equivalent examination.

Examination or Degree	Subject (s) taken	Class / Division and % of marks	School / College attended	Name of University / Board	Year

11. Academic Distinction (Prize, Medal, Award etc.)
12. Whether NET / GATE / equivalent cleared? Yes / No (Attach a copy of proof)
13. Membership of National and International Professional Bodies
14. What Languages (including Indian Languages) can you read, write or speak? Give particulars and state the examination (s), if any, passed in each.

Language	Examination passed, if any	Please state, whether you can read, write or speak

15. Are you registered for higher degree (Ph.D / M.D. etc.), if so, give details
- I. Name of the Institution where registered
 - II. Degree for which registered
 - III. Subject of thesis
 - IV. Date of registration
 - V. Date of submission of thesis
 - VI. Date of written examination, if any

16. A. Research Experience, if any

- I. Pre-doctoral
 - II. Post-doctoral
 - III. Research work experience
- Total Period

B. Supervisor for MD / Ph.D. work

- I. No. of MD / Ph.D. registered
- II. No. of MD / Ph.D. awarded degree

17. Details of Publications / Books / Patents (Reprints should be attached, if available)

(Attach list of publications)

- I. Publications in Scientific Journals:
 - a. National
 - b. International
- II. Patents:
- III. Books / Chapters in Books / Monographs / Learning modules:

18. Teaching Experience, if any

Total Period

Undergraduate / Postgraduate	Name of the Institution and Department	

19. Other Professional Experience, if any

Total Period

Dates	Name of the Institution / Organisation	Name of work done

20. Administrative Experience, if any

Dates	Name of the Institution / Organisation	Name of Assignment

21. Are you employed? Yes / No

Give in chronological order details of employment

Full address of the office, firm or institution	Post held and scale of pay	Whether held Permanently / Temporarily	Period with last pay drawn		
			From	To	Last pay Drawn

22. Describe below the specific experience gained (duration) which has a bearing on the duties of the post applied for

23. Your field of specialization (Major achievements if any)

24. Have you been outside India in any Professional assignments (Training / Research / Fellowship / Any other)? If so, give the following particulars

Period	Country	Nature & work done	Purpose

25. Are you willing to accept the minimum pay of the scale of pay attached to the post? If no, please state what is the lowest initial pay that you would like to accept.

26. If selected for appointment, Joining time required:

27. Have you applied for any post advertised by this Institute during the last two years? If yes, give particulars below:

Post applied for	Date of advertisement	Date of interview	Result, if communicated

28. Have you ever been dismissed, removed or compulsorily retired from service? If yes, give details.

29. Please justify how you fulfill the qualifications and experiences for the post? (Attach separate sheet if necessary)

30. Particulars of referees.

(At least one of them should be resident in India and holding a responsible position. They should be intimately acquainted with the applicant's character and work, but must not be relatives. Kindly request your referee to write about you direct to the Director, N.I.H.F.W.)

Name	Occupation or Position	Address

31. Details of enclosures:

1.	4.
2.	5.
3.	6.

DECLARATION:

I declare that all the statement made in this application are true to the best of my knowledge and belief.

Place
Date

Signature of candidate

FOR THE USE OF PERSONS IN EMPLOYMENT

Certificate by the Head of Department or Office or Employer

Certified that Shri / Smt. / Km. _____ is an employee of this department / office / organization. I have no objection to his/her application being considered for the post(s).

Certified also that he / she submitted his/her application to the department / office / institute / organization on _____ for onward transmission to the NIHFV.

No.
Date
Place.....

Signature
Designation
Ministry / Office
Office Stamp