

NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE
BABA GANG NATH MARG, MUNIRKA, NEW DELHI -110067.

This autonomous Institute funded by Ministry of Health and Family Welfare is an apex technical Institute for promoting Health and Family Welfare Programs in the country through Education and Training, Research and Evaluation, Consultancy, Advisory and specialized services.

Applications are invited for the following posts:

On Regular Basis:

1. **Lecturer (Statistics & Demography):-** One post (Reserved for SC)
Scale of pay – Rs.15600-39100 + AGP 6000
Age limit: Upto 35 years. (Relaxable upto 5 years for govt. servants and employees of autonomous Institutes under Govt.)

Essential:

- a. Good academic record with atleast 50% marks in Master's degree in Statistics or Demography or Mathematics with Statistics from a recognized University / Institution.
- b. A doctoral degree in any branch of Statistics / Demography / Mathematics with Statistics from a recognized University / Institute.

Desirable:

Experience in the field of health and family welfare.

2. **Lecturer (RBM-Clinic) : - One post (Reserved for OH & OBC)**
Scale of pay – Rs.15600-39100+AGP 6000 + NPA
Age limit: Upto 35 years. (Relaxable upto 5 years for govt. servants and employees of autonomous Institutes under Govt.)

Essential:

- a. Medical qualification included in the first or the second schedule or part II of the third schedule (other than licentiate qualifications) to the Indian Medical Council Act, 1956. Holders of educational qualifications included in part II of the third schedule should also fulfil the conditions stipulated in section 13(3) of the Indian Medical Council Act, 1956.
- b. Post-graduate degree in Surg./ Med./ Obst. & Gynae or equivalent degree from a recognized University / Institution.
- c. Atleast 3 years teaching / training / research experience as Demonstrator / Tutor / Registrar / Resident in the Medicine, Surgery Obst. / Gynae.

3. Reader (Reproductive Bio-Medicine): - One Post (UR)

Scale of pay – Rs. 15600-39100+AGP 8000 + NPA

Age limit: Upto 50 years (Relaxable upto 5 years for govt. servants and employees of autonomous Institutes under Govt.)

Essential:

- a. Medical qualification included in the first or the second schedule or part II of the third schedule (other than licentiate qualifications) to the Indian Medical Council Act 1956. Holders of educational qualifications included in part II of the third schedule should also fulfil the conditions stipulated in section 13(3) of the Indian Medical Council Act, 1956.
- b. Postgraduate degree in Surg. / Med. / Obst. & Gynae. / such as MD / MS or an equivalent degree of a recognized University / Institute.
- c. Five years experience as Lecturer / Assistant Professor in the subject concerned in a Medical College / Recognized Institution.
- d. Evidence of published work of high quality during last 5 years

Desirable:

- a. One year administrative experience in a responsible position.

On Deputation basis:

4. Professor (Planning & Evaluation):- One post (On deputation)

Scale of pay – Rs.37400-67000+AGP10000+NPA

Age limit: Not exceeding 56 years

Period of deputation: One year in the first instance.

Eligibility:

Officers holding analogous posts or with 6 years service as Reader / Associate Professor in the concerned subject in a Medical College or in an equivalent grade in a research / training institution and fulfilling the qualifications as below:

Essential:

- a. Medical qualification included in the first or the second schedule or part II of the third schedule (other than licentiate qualifications) to the Indian Medical Council Act, 1956. Holders of educational qualifications included in part II of the third schedule should also fulfil the conditions stipulated in section 13(3) of the Indian Medical Council Act, 1956.
- b. Post-graduate degree such as MD (CHA)/ MD(PSM)/ MD(Community Medicine or equivalent degree of recognized University.
- c. Evidence of published work of high quality during last 4 years.

Desirable:

a. Three years administrative experience in a responsible position.

5. Professor (Education & Training) - One post (On deputation)

Scale of pay – Rs.37400-67000+AGP10000+NPA

Age limit: Not exceeding 56 years

Period of deputation: One year in the first instance.

Eligibility:

Officers holding analogous posts or with 6 years service as Reader / Associate Professor in the concerned subject in a Medical College or in an equivalent grade in a research / training institution and fulfilling the other qualifications as below:

Essential:

- a. Medical qualification included in the first or the second schedule or part II of the third schedule (other than licentiate qualifications) to the Indian Medical Council Act, 1956. Holders of educational qualifications included in part II of the third schedule should also fulfil the conditions stipulated in section 13(3) of the Indian Medical Council Act, 1956.
- b. Post-graduate degree such as MD (CHA)/ MD (PSM)/ MD (Community Medicine) or an equivalent degree of a recognized University.
- c. Evidence of published work of high quality during last 4 years.

Desirable:

- a. Three years administrative experience in a responsible position.
- b. Experience in training / planning and conducting epidemiological studies / surveys.

6. Dy. Director (Admn.): One post

Scale of pay: Rs.15600-39100+7600 (GP)

Method of Recruitment: On deputation

Age limit: Not exceeding 56 years

By deputation of an officer with 3 years experience in Administration, Budgeting, Financial and Personnel Management as Under Secretary of the Central Govt. or equivalent post in scale of pay of Rs.10000 -15200 (pre-revised) in an Institution / Organization of repute.

7. Accounts Officer: By transfer on deputation -Two posts

Scale of pay: Rs.9300-34800+4600 (GP))(Grade Pay of Rs.4600/- for the post of Accounts Officer may be enhanced with the approval of Ministry of Health and Family Welfare – which is under process

Age limit: Not exceeding 56 years

- i. Transfer on deputation from SAS qualified officers with 10 years service from Audit and Accounts Offices. (period of deputation shall not ordinarily exceed 3 years)

On Contractual basis:

8. Lecturer (Sociology): One post (UR) (On contractual basis against leave vacancy)

Scale of pay – Rs.15600-39100+AGP 6000

Age limit: Upto 35 years. (Relaxable upto 5 years for govt. servants and employees of autonomous Institutes under Govt.)

Essential:

- a. Good academic record with atleast 50% marks in Master's degree in Sociology from a recognized university / institute.
- b. A doctoral degree in any branch of Sociology from a recognized University / Institution.

Desirable:

Experience in the field of health and family welfare.

GENERAL

- Age limit as on 1.7.10. Relaxation admissible for SC / OBC / persons in Govt. Service etc. as per Central Govt. Rules.
- Age relaxation for physically handicapped persons: 8 years for OBC.
- The minimum degree of disability in order for a person to be eligible for any concessions / benefits would be 40%.
- Candidates working in Govt. / Semi Govt. Organizations must apply through proper channel.
- Unfurnished accommodation may be provided subject to availability on payment of prescribed rent.
- Mere fulfilling the essential qualifications does not entitle a candidate to be called for interview.
- Late applications / incomplete applications / interim enquiries will not be entertained.
- Canvassing in any form by or on behalf of any candidate will disqualify the candidate.
- No correspondence will be entertained from the applicant either before or after the selection. The decision of the Institute would be final.

- NIHFW reserves the right to either fill up all the posts, or some of the posts or none of them without assigning any reason.
- Pay and allowances have been adopted as per UGC guidelines as amended time to time for faculty positions in the Institute.

HOW TO APPLY:

1. Applications forms for **Sl.No. 1, 2, 3, 4, 5 & 8** may be obtained from Section Officer (Admn.I), National Institute of Health & F.W., Baba Gang Nath Marg, New Delhi-110067 on payment of **Rs.500/-** by a crossed Indian Postal Order / Demand Draft in favour of Director, National Institute of Health and Family Welfare., New Delhi payable at New Delhi (No fee for SC & Physically handicapped candidates) either personally or by sending a request alongwith a self addressed envelope (9"x4") duly stamped for Rs.10/-.
2. Applications for **Sr.No.6 and 7** may be sent through proper channel in the proforma given in **Annexure-I** alongwith the complete and upto-date bio-data and attested copies of confidential reports (for last 5 years).
3. Application form can also be downloaded by clicking on **“Download Form”**. Downloaded applications must be accompanied by the prescribed fee as indicated above.
4. Completed applications alongwith photocopies of educational qualifications, proof of belonging to OBC/Physical Handicapped and experience certificates (**attested copies of ACR for the last 5 years and vigilance clearance for posts at Sr.No.6 & 7**) should reach to the Director, National Institute of Health & Family Welfare, Baba Gang Nath Marg, Munirka, New Delhi-110067 on or before **15.3.2010.**

Director

Proforma

1. Name:
2. Date of Birth:
3. Date of retirement under Central govt. Rules:
4. Qualifications:
5. Present Post held, date from which held, scale of pay and existing pay therein:
6. Experience:
7. Details of service:
 - i. Name of post and employer:
 - ii. From _____ to _____
 - iii. Scale of pay
 - iv. Nature of appointment i.e. whether adhoc or regular
 - v. Nature of duties in brief:
8. Whether belongs to SC/ST:
9. Address for correspondence:

Office: Tel.No.
Residence: Tel.No.
10. Remarks:

Dated:

Signature of candidate

Certificate by Head of Department

1. **Certified that the particulars of the officer have been verified and found to be correct.**
2. It is certified that no disciplinary proceedings are either pending and / or contemplated against the officer. Integrity of the officer is also certified.

Date:

Signature of Head of Department (with stamp)